

Consultancy contract

Terms of reference

UNESCO/UNOCT Project

ARAB WORLD HERITAGE YOUNG PROFESSIONALS FORUM

Background and Context

The Arab World Heritage Young Professionals Forum will be organized in December 2019, within the framework of UNESCO/UNOCT project on the Prevention of Violent Extremism (PVE) through Youth Empowerment in Jordan, Libya, Morocco and Tunisia.

The Forum would aim to engage and empower youth in the Arab States region in their critical roles as global citizens towards peace building through the protection and conservation of World Heritage. It would incorporate the use of non-formal education tools including workshops, group discussions, roundtables and possible site visits and hands-on activities, conducted by experts and facilitators.

The incumbent will work under the overall authority of the Chief of the Policy and Statutory Meetings Unit at the World Heritage Centre and under the direct supervision of the Associate Project Officer of the World Heritage Education Programme at the Policy and Statutory Meetings Unit. The incumbent will be in charge of facilitating the smooth organization and implementation of the Forum, assuming the tasks described below.

Main duties

- Conceptualize, develop and draft a concept note for the Forum with particular focus on peace building, PVE and World Heritage, and prepare the subsequent project implementation plan with a specific timeline;
- Conceptualize and develop the programme of the Forum, design its curriculum and activities focusing on the theme of peacebuilding and PVE through the protection and conservation of World Heritage, and provide inputs on the use of the appropriate non-formal education tools;
- Identify appropriate resource persons specialized in peacebuilding and PVE related initiatives, in consultation with UNESCO. Collaborate with them to develop the contents and the Programme of the Forum further, and ensure its implementation;
- Liaise with the relevant project team and resource persons, in the planning and implementation of all project activities;
- Provide inputs of the qualification criteria for the participants to be selected;
- Provide inputs on peacebuilding and PVE for the communication and visibility plan, to support and advocate the project;
- Facilitate the implementation of the Forum in person.

Profile

Qualifications required

The consultant shall have the following qualifications:

- Advanced university degree (Masters or equivalent) in human or social sciences, heritage, education or relevant fields;
- At least 2-4 years of relevant professional experience with particular experience in handling peace-building projects and other PVE related initiatives;
- Experience in managing projects in the Arab States region is an asset.
- Excellent communication skills in English (French would be an asset);
- Knowledge of the World Heritage Convention will be a further asset.

How to apply

UNESCO is inviting written proposals from Individuals for the work assignment described above.

Your written proposal should comprise:

a) A Technical Proposal consisting of:

- an up to date curriculum vitae (UNESCO format)
- an approach and methodology for the assignment, including a work plan in line with the Terms of Reference.

b) The amount to be charged for the assignment, which should be quoted in US dollars or in euros only for the period 2 September 2019 – 15 December 2019 as a monthly fee.

Your proposal and supporting documents must be in English.

UNESCO places great emphasis on ensuring that the objectives of the work assignment, as described in the Terms of Reference, are met. Accordingly, in evaluating the proposals for the assignment, attention will focus first and foremost on the technical elements. From those proposals deemed suitable in relation to the criteria set forth in the Terms of Reference, UNESCO shall select the proposal that offers the Organization best value for money.

Your proposal should be submitted by e-mail no later than on **19 August 2019 at 12:00 CET**.

The e-mail should be addressed to **Ms Ines Yousfi** at i.yousfi@unesco.org

It is the individual's responsibility to ensure that his/her proposal is received by the deadline.

Only pre-selected candidates will be contacted.

Thank you for your interest in this UNESCO assignment; and we look forward to receiving your proposal.